



K. ERIK SWANSON, Ph. D.
Superintendent of Education

DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

www.gdoe.net/procurement
501 Mariner Avenue
B-Building, Suite 116
Barrigada, Guam 96913
Telephone: (671) 475-0438
Email: procurement@gdoe.net



CARMEN T. CHARFAUROS
Supply Management Administrator

AMENDMENT ACKNOWLEDGEMENT FORM

RFP 001-2026
Food Services Management Contract

AMENDMENT 2

October 20, 2025

Please review the attached document (All Notice/Amendments can be reviewed on our website). Please sign **this acknowledgement page and only return this page**, attention to **ANTHONY E. QUINATA** via email to aequinata@gdoe.net.

I, _____ an authorized representative of the company named below, acknowledge receipt of **AMENDMENT 2**, for **RFP 001-2026 Food Services Management Contract**. Number of pages: 4 (including this cover sheet).

Company Name (Print)

Print Name

Signature

Time and Date



K. ERIK SWANSON, Ph. D.
Superintendent of Education

DEPARTMENT OF EDUCATION
OFFICE OF SUPPLY MANAGEMENT

www.gdoe.net
501 Mariner Avenue
B-Building, Suite 116
Barrigada, Guam 96913
Telephone: (671) 475-0438
Email: procurement@gdoe.net



CARMEN T. CHARFAUROS
Supply Management Administrator

AMENDMENT 2

October 20, 2025

Prospective Offeror(s):

Kindly refer to our **RFP 001-2026, Food Services Management Contract**, a copy of which was obtained by your company for consideration, please see changes on From and To below, and Request/Questions with GDOE Response.

From:

Section 1 -REQUEST FOR PROPOSAL (RFP) TIMELINE

1.1. REQUEST FOR PROPOSAL (RFP) TIMELINE

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Wednesday, October 08, 2025	RFP Issuance	8:00 a.m Chamorro Standard Time (CHST)
Friday, October 10, 2025	Deadline for Request to Hold Pre-Proposal Conference	3:00 p.m. Chamorro Standard Time (CHST)
Wednesday, October 15, 2025	Deadline for Submission of Written Questions	3:00 p.m. Chamorro Standard Time (CHST)
Friday, October 17, 2025	Deadline for GDOE Response to Written Questions	5:00 p.m. Chamorro Standard Time (CHST)
Tuesday, October 21, 2025	Deadline for Submission of Proposal	3:00 p.m. Chamorro Standard Time (CHST)

Request for Proposal (RFP) packages may be obtained at the GDOE's Office of Supply Management in Barrigada, Guam between 8:00 a.m. and 5:00 p.m. from Monday through Friday, excluding holidays. The RFP may also be downloaded at the GDOE's website at www.gdoe.net/District/Department/12-Office-of-Supply-Management. Deadline for submission of all proposals is 3:00 p.m. Chamorro Standard Time (CHST), Tuesday, October 21, 2025. **A non-refundable fee of \$10.00 (cash only) is required upon hard copy pick-up.**

3.1.4. TIME AND DATE FOR RECEIPT OF PROPOSALS

Proposals must be received by GDOE no later than:

TIME: **3:00 p.m.** Chamorro Standard Time (CHST)

DATE: **Tuesday, October 21, 2025**

To:

Section 1 - REQUEST FOR PROPOSAL (RFP) TIMELINE

1.1 REQUEST FOR PROPOSAL (RFP) TIMELINE

<u>DATE</u>	<u>ACTIVITY</u>	<u>TIME</u>
Wednesday, October 08, 2025	RFP Issuance	8:00 a.m Chamorro Standard Time (CHST)
Friday, October 10, 2025	Deadline for Request to Hold Pre-Proposal Conference	3:00 p.m. Chamorro Standard Time (CHST)
Wednesday, October 15, 2025	Deadline for Submission of Written Questions	3:00 p.m. Chamorro Standard Time (CHST)
Monday, October 20, 2025	Deadline for GDOE Response to Written Questions	5:00 p.m. Chamorro Standard Time (CHST)
Wednesday, October 29, 2025	Deadline for Submission of Proposal	3:00 p.m. Chamorro Standard Time (CHST)

Request for Proposal (RFP) packages may be obtained at the GDOE's Office of Supply Management in Barrigada, Guam between 8:00 a.m. and 5:00 p.m. from Monday through Friday, excluding holidays. The RFP may also be downloaded at the GDOE's website at www.gdoe.net/District/Department/12-Office-of-Supply-Management. Deadline for submission of all proposals is 3:00 p.m. Chamorro Standard Time (CHST), **Wednesday, October 29, 2025**. A non-refundable fee of \$10.00 (cash only) is required upon hard copy pick-up.

3.1.4. TIME AND DATE FOR RECEIPT OF PROPOSALS

Proposals must be received by GDOE no later than:

TIME: **3:00 p.m.** Chamorro Standard Time (CHST)

DATE: **Wednesday, October 29, 2025**

Request:

Suspend or extend the current submission deadline by at least 30 days.

Response: No, extending the submission deadline by 30 days is not recommended, as it would significantly delay the hiring process and leave insufficient time to complete the required recruitment and onboarding within the project timeline. Deadline for Submission of proposals will be Wednesday 10/29/25 at 3 pm Chamorro Standard Time.

Request:

Scheduled site visits for all interested offerors to assess all existing infrastructure.

Response: Site visits can be scheduled at this time. Our team will coordinate with the interested offerors and assign staff to meet them at each site during their scheduled visits.

Request:

Issue an addendum clarifying the changed responsibilities and pricing methodology.

Response: An addendum is not necessary at this time. Interested parties may submit their questions in writing, and the Department will provide a formal written response accordingly.

Question:

1. Unreasonably Short Response Period The procurement schedule (Section 1.3, p. 3) provides only 14 calendar days between issuance and proposal submission. Given the complexity of a federally assisted FSMC procurement, requiring USDA documentation, cost projections, and facility-specific planning, this period is insufficient for fair and open competition under 7 CFR 3016.36(c) and 2 GAR § 3109.

Response: The current response period is deemed reasonable, as other vendors have been able to prepare and submit proposals within the allotted timeframe. However, should additional time be warranted, the Department may consider a short extension of up to seven (7) calendar days, but no longer, to ensure the procurement timeline remains on schedule.

Question:

2. No Site Visit or Facility Access The RFP requires the FSMC to assume responsibility for maintenance and repair of all kitchen facilities (Section 3.2.3) but provides no opportunity for a site visit or equipment inspection. This omission violates the intent of 7 CFR 210.16(a)(5), which mandates identification of facility conditions before contracting. Without such access, offerors cannot accurately assess or price risk.

Response: Site visits can be scheduled at this time. Our team will coordinate with the interested offerors and assign staff to meet them at each site during their scheduled visits.

Question:

3. Material Changes from Prior Solicitation Compared to the 2021 FSMC RFP, the 2026 version substantially expands FSMC obligations including facility maintenance, equipment repair, and employee management without providing clarifying documentation or an extended timeline. These are major scope shifts that require careful consideration to non-incumbent offerors.

Response: The current Scope of Work (SOW) remains consistent with the requirements outlined in the previous solicitation. No significant changes have been made to the FSMC's responsibilities regarding facility maintenance, equipment repair, or employee management. For reference or clarification, the Department can provide a copy of the prior contract upon request.

Question:

4. Perceived Preference for Incumbent Contractor The combination of a compressed timeline, lack of site access, and references in Appendix D to "continuing incumbent operations" creates the appearance that the solicitation is structured in a manner that only the existing FSMC can reasonably respond to. This undermines the principle of full and open competition required by both Guam procurement law and 7 CFR 3016.36. 5. Ambiguity in Pricing and Evaluation Criteria Section 4.0 ("Evaluation Criteria") lists price as 40 points but does not define cost components or provide a pricing template. This ambiguity prevents consistent evaluation and may result in unequal treatment of bidders, contrary to 2 GAR § 3111.

Response: The procurement timeline, including references to ongoing operations, is intended to ensure that the FSMC contract is awarded in time to prevent any delays in the opening of schools and to avoid disruption of meal services for students. The timeline is applied uniformly to all offerors and is not intended to favor any incumbent contractor. All interested vendors are provided equal opportunity to access information necessary to prepare a competitive proposal. Regarding pricing and evaluation, the 40-point allocation for cost is based directly on the requirements outlined in the solicitation. Offerors are expected to structure their cost proposals to reflect the services and obligations described in the SOW, including labor, food, equipment, and facility management needs. This approach ensures that all proposals are evaluated consistently and fairly, allowing the Department to select the most responsive and responsible vendor in full compliance with Guam procurement law and federal regulations.

Question:

5. Ambiguity in Pricing and Evaluation Criteria Section 4.0 ("Evaluation Criteria") lists price as 40 points but does not define cost components or provide a pricing template. This ambiguity prevents consistent evaluation and may result in unequal treatment of bidders, contrary to 2 GAR § 3111.

Response: This solicitation is issued as a Request for Proposal, under which the pricing, are negotiable. The 40-point allocation for cost is based directly on the requirements outlined in the solicitation. Offerors are expected to structure their cost proposals in accordance with the Scope of Work, including labor, food, equipment, and facility management obligations. This methodology ensures that all proposals are evaluated consistently and fairly, enabling the Department to select the most responsive and responsible vendor in full compliance with Guam procurement law and applicable federal regulations.

Sincerely,



Carmen T. Charfauros

Supply Management Administrator