

## September Monthly Report

**Full Name** James M. Petite

**Name of School** Agueda I. Johnston

**Today's Date** 10/31/16

Please check the following tasks completed this month

- \* Discussed Preventive Maintenance Monitoring
- \* Submitted Work Orders
- \* Completed a Walkthrough
- Had a Volunteer Day
- \* Met with PTO to Discuss Progress and/or Donations
- ☐ Requested a Consult with DEH
- ☐ Requested a Health Education Presentation
- \* Other: J & B AC Contractor

Who did you discuss preventive maintenance monitoring with? (Please select all the apply)

- \* Teachers
- \* Administrative Staff
- \* Maintenance
- \* Superintendent or his representative
- Other:

Did you complete a walkthrough this month?

- \* Yes
- ☐ No

If yes, what location(s)?

E wing, B wing, C wing, A wing, Quad, Cafeteria, Gym, Office Areas

If yes, what violation(s) were observed and what action have you taken?

Awnings in despair in A wing, B and C wings, and the E wing areas. Additionally, there is a hole identified in the fence line near the quad area that needs repair. LCD Lights are being placed on the campus to replace the old damaged traditional lighting in the hallways. All of these items are placed in MUNIS Maintenance.

Did you have a volunteer day this month?

- Yes
- \* No

If yes, please indicate the type of volunteers, date, and description of activities.

Did you meet/talk with your parent/teacher organization the month about preventive maintenance?

Yes  
No

If yes, what topic was discussed?

Met with the SCC on October 17, 2016 and discussed the deteriorating awning issue and the safety concern of the committee. Mr. Ada, a board member requested pictures of the awnings and I sent them to him in an attempt to solicit his support.

Did you request a consult with DEH this month?

- ☐ Yes

ξ **No**

If yes, please indicate the date of the meeting and topics addressed

Did you request a health education presentation this month?

☐ Yes

ξ **No**

If yes, please indicate the date, topic, and name of presenter: