

December Monthly Report

Full Name James M. Petitte

Name of School Agueda I. Johnston

Today's Date 1/31/2017

Please check the following tasks completed this month

- ☒ Discussed Preventive Maintenance Monitoring
- ☒ Submitted Work Orders
- ☒ Completed a Walkthrough
- ☐ Had a Volunteer Day
- ☒ Met with PTO to Discuss Progress and/or Donations
- ☐ Requested a Consult with DEH
- ☐ Requested a Health Education Presentation
- ☒ Other: Met with Mayor on 1/13/17

Who did you discuss preventive maintenance monitoring with? (Please select all the apply)

- ☒ Teachers
- ☒ Administrative Staff
- ☒ Maintenance Workers
- Superintendent or his representative
- Other:

Did you complete a walkthrough this month?

- ☒ Yes
- ☐ No

If yes, what location(s)? Campus (E wing, B wing, C wing, A wing, Quad, Cafeteria, Gym, Office Areas)

If yes, what violation(s) were observed and what action have you taken?

- Awnings in despair in A wing, B and C wings, and the E wing areas. As per meeting, CIP concern
- A/c in quad continues to be in disrepair F&M contacted A/S contractors informed a follow up request was submitted 1/31/1
- Plumbing concern shut down two RR in B wing up/down stairs, munis input

Did you have a volunteer day this month?

- ☐ Yes
- ☒ No

If yes, please indicate the type of volunteers, date, and description of activities.

Did you meet/talk with your parent/teacher organization the month about preventive maintenance?

- ☒ Yes
- ☐ No

If yes, what topic was discussed?

- PTO: Awnings and fence repair, to include walkway resurfacing
- SCC: Met with the SCC on November 17, 2016 and discussed the deteriorating awning issue and the safety concern of the committee.

Did you request a consult with DEH this month?

- ☐ Yes

☒ **No**

If yes, please indicate the date of the meeting and topics addressed

Did you request a health education presentation this month?

☐ Yes

☒ **No**

If yes, please indicate the date, topic, and name of presenter: