November Monthly Report

Full Name	James M. Petitte
Name of School	Agueda I. Johnston
Today's Date	11/30/2016

Please check the following tasks completed this month

- ☒ Discussed Preventive Maintenance Monitoring
- ☒ Submitted Work Orders
- ☒ Completed a Walkthrough
- ☐ Had a Volunteer Day
- ☒ Met with PTO to Discuss Progress and/or Donations
- ☐ Requested a Consult with DEH
- ☐ Requested a Health Education Presentation
- ☒ Other:_ J & B AC Contractor _____

Who did you discuss preventive maintenance monitoring with? (Please select all the apply)

- ☒ Teachers
- ☒ Administrative Staff
- ☒ Maintenance Workers
- ☒ Superintendent or his representative
  Other:

Did you complete a walkthrough this month?

- ☒ Yes
- ☐ No

If yes, what location(s)? Campus (E wing, B wing, C wing, A wing, Quad, Cafeteria, Gym, Office Areas)

If yes, what violation(s) were observed and what action have you taken?

- Awnings in despair in A wing, B and C wings, and the E wing areas.   As per meeting, CIP concern
- Additionally, there is a hole identified in the fence line near the quad area that needs repair. Completed by F&M on November 1, 2016
- LCD Lights are being placed on the campus to replace the old damaged traditional lighting in the hallways. Completed by F&M November 26, 2016

Did you have a volunteer day this month?

- ☐ Yes
- ☒ **No**

If yes, please indicate the type of volunteers, date, and description of activities.

Did you meet/talk with your parent/teacher organization the month about preventive maintenance?

- ☒ **Yes**
- ☐ No

If yes, what topic was discussed?

- PTO: Financial assistance to support the awning issues. (November 16, 2016)
- SCC: Met with the SCC on November 17, 2016 and discussed the deteriorating awning issue and the safety concern of the committee.

Did you request a consult with DEH this month?

- ☐ Yes

☒ **No**
If yes, please indicate the date of the meeting and topics addressed
Did you request a health education presentation this month? ☐ Yes ☒ **No**
If yes, please indicate the date, topic, and name of presenter: