

## June Month Report

**Full Name** Natasha Dela Cruz

**Name of School** M. U. Lujan Elementary School

**Today's Date** June 30, 2016

Please check the following tasks completed this month

- ☒ Discussed Preventive Maintenance Monitoring
- ☒ Submitted Work Orders
- ☒ Completed a Walkthrough
- ☐ Had a Volunteer Day
- ☐ Met with PTO to Discuss Progress and/or Donations
- ☐ Requested a Consult with DEH
- ☐ Requested a Health Education Presentation
- ☐ Other: \_\_\_\_\_

Who did you discuss preventive maintenance monitoring with? (Please select all the apply)

- ☐ Teachers
- ☒ Administrative Staff
- ☐ Maintenance
- ☐ Superintendent or his representative
- ☒ Other: MTO Custodial staff

Did you complete a walkthrough this month?

- ☒ Yes
- ☐ No

If yes, what location(s)?

Classrooms and restroom, Hallways, grounds

If yes, what violation(s) were observed and what action have you taken?

5.2.4, 6.1.2, 6.2.1, 6.3.1, 6.4.3, 6.5.1, 6.7.2, 11.2,11.4, 13.11, 13.12

Corrective action was taken to address identified issues with school staff and MTO staff. Issues needing to be addressed by F&M have been inputted into Munis.

Did you have a volunteer day this month?

- ☐ Yes
- ☒ No

If yes, please indicate the type of volunteers, date, and description of activities.

Did you meet/talk with your parent/teacher organization the month about preventive maintenance?

- ☐ Yes
- ☒ No

If yes, what topic was discussed?

Did you request a consult with DEH this month?

- ☐ Yes
- ☒ No

If yes, please indicate the date of the meeting and topics addressed
Did you request a health education presentation this month?
<input type="checkbox"/> Yes
<input checked="" type="checkbox"/> No
If yes, please indicate the date, topic, and name of presenter