

September Monthly Report

Full Name James M. Petite

Name of School Agueda I. Johnston

Today's Date 9/30/16

Please check the following tasks completed this month

- * Discussed Preventive Maintenance Monitoring
- * Submitted Work Orders
- * Completed a Walkthrough
- Had a Volunteer Day
- * Met with PTO to Discuss Progress and/or Donations
- ☐ Requested a Consult with DEH
- ☐ Requested a Health Education Presentation
- * Other: J & B AC Contractor

Who did you discuss preventive maintenance monitoring with? (Please select all the apply)

- * Teachers
- * Administrative Staff
- * Maintenance
- * Superintendent or his representative
- Other:

Did you complete a walkthrough this month?

- * Yes
- ☐ No

If yes, what location(s)?

E wing, B wing, C wing, A wing, Quad, Cafeteria, Gym, Office Areas

If yes, what violation(s) were observed and what action have you taken?

Awnings in despair in A wing, B and C wings, and the E wing areas. Spoke with Deputy Superintendent, Chris Anderson regarding the awning violations. Mr. Gueverra from maintenance came to measure the awnings and what materials and supplies are needed.

Did you have a volunteer day this month?

- Yes
- * No

If yes, please indicate the type of volunteers, date, and description of activities.

Did you meet/talk with your parent/teacher organization the month about preventive maintenance?

- Yes
- No

If yes, what topic was discussed?

Discussed the need for the awnings to be repaired and a marquee for the front of the school that is computerized with LCD lights.

Did you request a consult with DEH this month?

- ☐ Yes

<p>ξ No</p>
<p>If yes, please indicate the date of the meeting and topics addressed</p>
<p> </p>
<p>Did you request a health education presentation this month?</p> <p><input type="checkbox"/> Yes</p> <p>ξ No</p>
<p>If yes, please indicate the date, topic, and name of presenter:</p>
<p> </p>

- The meeting with the J&B contractor was about the duct systems in the Quad area. There was some confusion as to the area they were tasked to work on. A meeting with Taling, Eunice Aflague, and Frank Borja was held in the Superintendents conference room. The purpose of the meeting was to discuss the stop work order and the fact the contractor was working on the wrong area. This is still being resolved as we speak.