DEPARTMENT OF EDUCATION
HUMAN RESOURCES DIVISION
501 Mariner Avenue
Barrigada, Guam 96913
Tel: (671) 475-0496
www.gdoe.net

JUDITH T. WON PAT, Ed.D.
Superintendent of Education

KATHERINE M.P. ADA
Personnel Services Administrator

OPEN COMPETITIVE JOB ANNOUNCEMENT

To establish a list for the position of

SAFETY INSPECTOR II (4.121)

ANNOUNCEMENT NO. HRD-093-2026

Open: August 19, 2026 **Close:** September 01, 2026

2023 GENERAL PAY PLAN (GPP)

OPEN: I-1; $34,886.00 per annum - I-10; $47,891.00 per annum
PROMOTION: I-1; $34,886.00 per annum -I-18; $61,487.00 per annum

Employment: Probational/Permanent
Appointment Location: **Facilities & Maintenance**
Funding: Local

We are an Equal Opportunity Employer

MINIMUM EXPERIENCE AND TRAINING:

(A) Two years of experience as a Safety Inspector I or equivalent work and graduation from high school; or

(B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license may be required.

MINIMUM EDUCATION REQUIREMENT:

Applicants claiming education accomplishment, such as degrees or credits are required to submit official or verified copies of university or college transcripts. Pursuant to Public Law 29-113, "All new employment in the service of the government of Guam shall have, as a reasonable measure of job performance, minimum requirement of high school diploma or a successful completion of General Education Development (GED) test or any equivalent of a general high school program, apprenticeship program or successful completion of certification program, from a recognized, accredited or certified vocational technical institution, in specialized field required for the job."

NOTE: To validate credentials you may claim, (e.g., High School Diploma, College Transcript, DD-214, etc.), an original or certified copy of the document(s) must accompany each employment application you are applying for with your legal signature. Applicants shall be responsible to provide all required documents for each employment application submitted and failure to provide proof may result in disqualification.

NATURE OF WORK IN THIS CLASS:

This is moderately complex occupational safety inspection work.

Employees in this class perform moderately complex occupational safety inspection, accident investigation and prevention duties independently on an ongoing basis and participate in the full range of complex technical duties under closer supervision.

ILLUSTRATIVE EXAMPLES OF WORK: *(These examples do not list all the duties which may be assigned; any one position may not include all the duties listed.)*

Conducts inspections of work premises, machines, structures, devises, apparatus and equipment at construction sites, industrial plants, governmental agencies for compliance with safety laws, codes, rules and regulations; detects unsafe work practices, methods, processes, materials and conditions which are in violation of safety and health standards and requirements.

Explains safety requirements to responsible management and supervisory personnel, and directs the correction of violations found.

Investigates accidents at work sites, gathers facts and evidence, determines causes of accidents and recommends steps to prevent recurrences.

Maintains fire prevention materials and other safety and first-aid supplies to pre-determined standards.

Prepares and maintains accident reports and records.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES, AND SKILLS:

Knowledge of occupational safety and health principles, practices and techniques.

Knowledge of the dangers inherent in various types of occupations.

Ability to interpret, apply and enforce occupational safety laws, rules, regulations and- others guidelines.

Ability to make work decisions in accordance with appropriate program guidelines.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the safe operation of a motor vehicle may be required.

EMPLOYMENT BENEFITS:
This is a permanent, full-time position with the Division of Facilities & Maintenance. New hires serve a probationary period of at least six months. Satisfactory completion of the probationary period entitles the employee to permanent civil service status and protection. Benefits include enrollment in the government's Retirement Fund system; group health and life insurance coverage; paid vacation and sick leave; and paid holidays. Full-time employment consists of 40 hours of regular work per week with 26 pay periods per year.

APPLICATION SUBMISSION AND DEADLINE:
Employment applications can obtained online **www.gdoe.net - HR Forms** or at the GDOE Human Resources Division located at Building-8, 501 Mariner Avenue, Barrigada.

Interested applicants must submit a completed Employment Application form on or before the application deadline. Applications with supporting documents will be accepted up until **Tuesday, September 01, 2026** via email or in our office between the hours of 8:00 a.m. to 5:00 p.m., Chamorro Standard Time (CHST), Monday through Friday, except holidays. Please note that there are two types of GDOE employment applications - one for FCHPA Covered Positions and one for FCHPA Exempt Positions.

FAIR CHANCES HIRING PROCESS ACT (FCHPA):
This is an **EXEMPT** position. Please complete an FCHPA Exempt Position Job Application. For exempt positions, employers are exempt from following the Fair Chances Hiring Process (pursuant to P.L. 34-22) which prohibits employers from asking for criminal history information until a conditional job offer is given. Under this job announcement you are requested to submit a police and court clearance report and to answer questions regarding any criminal convictions at the time of application in order to expedite the hiring process. Convictions, dismissals from employment, dishonorable separations from military service, or other conditions do not necessarily mean automatic disqualification. In determining employment suitability, we will evaluate the circumstances of each individual case, keeping in mind the requirements of the position to be filled as well as final review and approval from the Superintendent.

FOR ADDITIONAL INFORMATION: Please refer to the Employment Application General Instructions and Important Information Sheet. You can contact us at 671-475-0496 or via email **humanresources@gdoe.net.**

KATHERINE M.P. ADA,
Personnel Services Administrator

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