

FY 2026 BUDGET PROCESS TIMELINE

DATE	TASK	RESPONSIBILITY
Tuesday, November 5, 2024	Budget Committee Meets- provides recommended updates FY2026 Budget Guidelines to Super.	Budget Committee Members
Friday, November 8, 2024	Budget Committee Meets- provides recommended updates FY2026 Budget Guidelines to Super.	Budget Committee Members
Tuesday, November 12, 2024	Budget Call FY 2026	Superintendent
Tuesday, November 12, 2024	Posting of FY2026 Budget Guidelines on Budget Website	Budget Office
Thursday, November 14, 2024	Deadline to submit public hearing date, time, and location to ESCL Office. REF: APPENDIX F.	Principals/Division Heads
Friday, November 15, 2024	Submission of prospective Teacher Reclassification to Human Resources Division	Human Resources Office Division/Principals/Division Heads
November 18 – 22, 2024	Staffing Pattern Distribution with School Administrators and Division Heads	Human Resources Office Division/Principals/Division Heads
November 25 – December 6, 2024	Conduct Public Hearings to Solicit Stakeholder Input for FY 2026 School Budgets. USE FORMS IN APPENDIX E, Post on-line survey	Principals, Budget Office
Friday, December 6, 2024	Deadline to SUBMIT Stakeholder Input for FY2026. (Electronic Surveys)	Principals, Budget Office
Thursday, November 28, 2024	HOLIDAY - Thanksgiving Day	
Monday, December 9, 2024	HOLIDAY - Our Lady of Camarin	
Tuesday, December 10, 2024	Deadline to SUBMIT FY 2026 Budget to Deputy Superintendent of Finance & Administration through the GDOE Budget Office.	Principals/Division Heads
December 10 - 13, 2024	Budget Adjustments and Review Prepare Overall FY2026 Budget Packets for submission to the Superintendent of Education & Budget Team meeting with Deputies	Budget Office
December 16 – 23, 2024	Budget Presentation to Management Team	Budget Office, Deputy Superintendents, Superintendent of Education, Principals/ Division Heads
Monday, December 23, 2024	GEB FY2026 Budget Work Session #1	GEB, Superintendent, Deputy Superintendent FAS, Budget Team, Principals
Tuesday, December 24, 2024	GEB FY2026 Budget Work Session #2	GEB, Superintendent, Deputy Superintendent FAS, Budget Team, Principals
Wednesday, December 25, 2024	HOLIDAY - Christmas Day	
Wednesday, January 1, 2025	HOLIDAY - New Years' Day	
Monday, January 6, 2025	GEB FY2026 Budget Work Session #3	GEB, Superintendent, Deputy Superintendent FAS, Budget Team, Principals
January 7 – 20, 2025	Final Budget Adjustments, Review and Certification.	Principals/Division Heads, Budget Team
Monday, January 20, 2025	HOLIDAY – Martin Luther King, Jr. Day	
Tuesday, January 21, 2025	GEB Adoption of FY 2026 Budget	GEB/Superintendent/Deputy Superintendent FAS
Thursday, January 30, 2025	Superintendent Submits GDOE FY2026 Budget to the 38 th Guam Legislature & Governor of Guam	Superintendent